

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-045 Disposable bingo card inventory control.** Bingo licensees must control and account for all disposable bingo cards they purchase or otherwise obtain.

(1) All licensees must keep:

(a) All purchase invoices, or photocopies of the invoices, for received disposable bingo cards on the bingo premises; and

(b) All manufacturer packing records as part of the inventory control record.

(2) ~~((Class D and above))~~ Bingo licensees with gross gambling receipts over one hundred fifty thousand dollars in their previous license year must prepare an inventory control record in the format we require immediately after purchase of disposable bingo cards or before the next bingo session. We may approve alternative formats, such as electronically generated forms, if the licensee requests it in writing.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-055 Bingo cards required for ~~((Class F and above bingo games))~~ licensees with gross gambling receipts over six hundred fifty thousand dollars in their previous license year.** ~~((Class F and above))~~ Bingo licensees with gross gambling receipts over six hundred fifty thousand dollars in their previous license year must use disposable bingo cards, electronically generated bingo cards, player selection bingo cards, or three number speed bingo cards.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-065 Bingo ball mixer required ~~((for Class D and above bingo games))~~.** ~~((Class D and above))~~ Bingo licensees with gross gambling receipts over one hundred fifty thousand dollars in their previous license year must use a machine that mixes balls and selects balls using air flow (a blower). The blower must:

(1) Allow players full view of the mixing action of the balls; and

(2) Not allow changes to the random placement of the balls in the exit tube of the blower except when it is shut off.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-070 Bingo flashboard (~~((requirements for Class D and above bingo games))~~) required.** (1) (~~(Class D and above)~~) Bingo licensees with gross gambling receipts over one hundred fifty thousand dollars in their previous license year must use flashboards to display numbers. The flashboards must be visible to all players and clearly indicate all numbers that have been called; and

(2) If a flashboard malfunctions, licensees must repair it before using it in any other bingo occasion.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-075 Licensed bingo manager required.** A licensed bingo manager must be on the premises and supervising bingo operation during all hours bingo games are conducted, except bingo games conducted:

(1) Under RCW 9.46.0321; or

(2) At a qualified agricultural fair; or

(3) (~~(Under a Class A, B, or C bingo license)~~) By licensees with gross gambling receipts of one hundred fifty thousand dollars or less in their previous license year; or

(4) At a special bingo property we authorize.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-085 Members or employees only to work bingo.** (1) Bingo licensees must not allow anyone except full and regular members or employees of the organization to take part in managing or operating bingo games.

(2) Licensees may allow:

(a) Persons other than the primary bingo manager to participate in bingo games for another bingo licensee. We do not consider a licensed assistant gambling manager to be a manager for this section; or

(b) Primary managers to manage or operate bingo for more than one (~~(Class A, B, or C)~~) licensee with gross gambling receipts of one hundred fifty thousand dollars or less in their previous license year as long as the managers do not receive payment for services from more than one licensee; or

(c) A person to manage or take part in operating a shared bingo operation according to WAC 230-10-470.

(3) Qualified agricultural fairs licensed to operate bingo are not required to meet these management or operation restrictions.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-090 Workers not playing in ((Class D and above)) bingo games.** (1) ((Class D and above)) Bingo licensees with gross gambling receipts over one hundred fifty thousand dollars in their previous license year must not allow persons who participate in operating or managing their bingo games to play in any of their bingo games.

(2) Persons who work without compensation for ((Class D and above)) bingo licensees with gross gambling receipts over one hundred fifty thousand dollars in their previous license year may play bingo, but they must not play during bingo sessions they are operating or managing.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-120 Duplicate bingo cards not sold for ((Class D or above)) bingo games.** (1) ((Class D or above)) Bingo licensees with gross gambling receipts over one hundred fifty thousand dollars in their previous license year must not sell duplicate cards in bingo games. Licensees using cards from multiple manufacturers may result in duplicate cards because the majority of cards in the "1 to 9000 series" are duplicate, regardless of the manufacturer.

(2) Licensees must:

(a) Inform players of limits on prizes if duplicate cards win because Braille cards are in play; and

(b) Not be held responsible for duplicate cards caused by Braille cards in play.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-125 Duplicate bingo cards pay out and documentation for ((Class D or above)) bingo games.** (1) If ((Class D or above)) bingo licensees with gross receipts over one hundred fifty thousand dollars in their previous license year inadvertently sell duplicate bingo cards, they must:

(a) Pay all winners with duplicate cards the entire prize amount that would be due if there were no duplicate cards; or

(b) Compute and pay all winners with duplicate cards using the following guidelines:

(i) **If the game provides a bonus for a single winner and all winners have duplicate cards,** then the licensee must pay all winners the bonus; or

(ii) **If the game results in multiple winners and some of the players have duplicate cards,** then the licensee must calculate the split of the prize pool by counting all duplicate card winners as one. All winners will be paid according to the calculated prize split; or

(iii) **If the prize pool contains noncash or merchandise prizes,** then the licensee may use the cost or retail value of the merchandise, whichever is posted in the game schedule, to calculate the amount added to the prize pool to make the split. Manufacturers are not responsible for reimbursement to this noncash or merchandise prize pool; or

(iv) **If the prize is more than one thousand dollars,** then the licensee must increase the total prize pool by no more than fifty percent or five thousand dollars, whichever is less. We authorize this limitation only once within a twelve-month period; and

(2) Licensees may deduct increases to prize pools caused by card manufacturers from prize pay outs when calculating cash flow.

(3) Licensees must document details of circumstances that resulted in duplicate cards being sold and maintain that documentation as a part of the daily bingo record for the session.

(4) Licensees must notify us within forty-eight hours after discovery of a duplicate card sale if:

(a) Manufacturer printing, packaging, or collation errors caused the duplication. Licensees must request reimbursement from the manufacturer responsible for duplicate card errors; or

(b) The licensee did not pay any winning player with a duplicate card the entire prize amount.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-275 Exceptions to other bingo rules for three number speed bingo.** The following rules do not apply to three number speed bingo:

(1) Prize disclosure before players pay to play. Licensees must still disclose the per card cost to play and the amount required to wager on a single card; and

(2) Number of balls used to conduct the game; and

(3) Number of spaces required on each bingo card; and

(4) Requirements that ~~((Class F and above))~~ licensees with gross gambling receipts over six hundred fifty thousand dollars in their previous license year use disposable bingo cards; and

(5) Requirements to account for all income at the time it is received; and

(6) Requirements of WAC 230-10-145 about drawing and physically displaying bingo numbers. However, licensees offering three number speed bingo must display the number on a flashboard and use the audio system to announce the number; and

(7) Recordkeeping for prizes awarded.

AMENDATORY SECTION (Amending WSR 07-21-116, filed 10/22/07, effective 1/1/08)

**WAC 230-10-330 ~~((Activity reports for Class A, B, and C))~~ Recordkeeping requirements for bingo licensees with gross gambling receipts less than one hundred fifty thousand dollars in their previous license year, agricultural fairs, and other organizations.** Licensees

must immediately account for all income from bingo games. (~~Class A, B, and C~~) Bingo licensees with gross gambling receipts less than one hundred fifty thousand dollars in their previous license year, organizations conducting bingo under the provisions of RCW 9.46.0321, and bingo activities conducted at a qualified agricultural fair must follow the recordkeeping requirements in WAC 230-07-125 or any of the receipting methods for bingo income required for Class D or above licensees.

AMENDATORY SECTION (Amending WSR 07-21-116, filed 10/22/07, effective 1/1/08)

**WAC 230-10-331 Activity reports for Class D and above bingo licensees.** Class D and above bingo game licensees must submit activity reports to the commission. The activity reports must be in the format we require and must:

- (1) Cover the periods:
  - (a) January 1 through March 31; and
  - (b) April 1 through June 30; and
  - (c) July 1 through September 30; and
  - (d) October 1 through December 31 of each year; and
- (2) Be received at our administrative office or postmarked no later than thirty days following the end of the reporting period. Beginning July 1, 2018, reports required by this section must be submitted quarterly, as set forth in WAC 230-05-102; and
- (3) Be signed by the licensee's highest ranking executive officer or a designee. If someone other than the licensee or an employee prepares the report, the preparer must print his or her name and business telephone number on the report; and
- (4) Submit a report for any period of time their license was valid, even if they had no activity or did not renew.

AMENDATORY SECTION (Amending WSR 08-03-062, filed 1/14/08, effective 2/14/08)

**WAC 230-10-350 Recording bingo winners.** Organizations conducting bingo under the provisions of RCW 9.46.0321, and bingo activities conducted at a qualified agricultural fair, and (~~Class A and B~~) bingo licensees with gross gambling receipts of seventy-five thousand dollars or less in their previous license year do not have to follow this rule if they meet the requirements for lower volume charitable or nonprofit organizations in WAC 230-07-125. All other bingo licensees must report all prize payments for bingo games and drawings for prizes, good neighbor prizes, and second element of chance prizes at bingo games and record payment on a prize receipt.

- (1) Licensees must use prize receipts printed by a commercial printer. The receipts must:
  - (a) Be two-part, self-duplicating paper that provides for an original and a duplicate copy; and
  - (b) If the licensee (~~is Class F or above~~) has gross gambling receipts of over six hundred fifty thousand dollars in their previous

license year, be imprinted with the name of the licensee and a consecutive ascending number that does not repeat in at least 100,000 occurrences; and

(c) If the licensee (~~is Class E or below~~) has gross gambling receipts of six hundred fifty thousand dollars or less in their previous license year, the receipt is not required to be imprinted with the licensee's name and the consecutive ascending number may repeat in 1,000 occurrences; and

(d) Provide space for the licensee to record the information we require.

### **Prize receipt**

(2) Operators must complete the prize receipt including, at least:

- (a) Date; and
- (b) Game number; and
- (c) Complete name of the winner; and
- (d) Complete address of the winner, if the prize is over twenty dollars; and
- (e) Dollar amount of the prize or the operator's cost, if noncash prize; and
- (f) Full description of all noncash prizes; and
- (g) Check number, if any portion of the prize is paid by check; and
- (h) Initials of the bingo worker making the payout; and
- (i) Initials of the cashier making the payment.

### **Prize log**

(3) Licensees may receipt prizes of twenty dollars or less on a single prize log. Licensees must:

- (a) Maintain a separate prize log for each session; and
- (b) Record the same information required on prize receipts; and
- (c) Retain the prize log as a part of the bingo daily records.

### **Linked bingo prizes**

(4) Except for linked bingo prizes, licensees may omit an address for the winner if:

- (a) The licensee pays all prizes greater than \$300 by check or a combination of cash and check; and
  - (b) Checks are drawn on the licensee's gambling bank account; and
  - (c) Checks used are of a type that provides a duplicate copy. The copies must be kept as a part of the daily bingo records; and
  - (d) Checks are made payable only to the winner. Licensees may make checks for prizes won by players under age eighteen payable to the guardian or immediate family member accompanying the player; and
  - (e) Licensees note the game number and prize receipt number on the check; and
  - (f) The bank returns all original checks to the licensee. Licensees must have the original checks available for our inspection on demand; and
  - (g) The licensee does not cash or otherwise redeem prize checks.
- (5) Licensees must record the complete name and address of the winner of linked bingo prizes.
- (6) Licensees must:
- (a) Issue prize receipts consecutively in an ascending order; and

(b) Void and retain with the daily records any prize receipts bearing a lower number than the highest number issued during a session; and

(c) Give the original of each prize receipt to the winner; and

(d) Keep a duplicate copy as a part of their records for not less than three years; and

(e) Account for and document all prize receipts purchased or otherwise obtained on a vendor's invoice; and

(f) Keep the vendor's invoice, or a photocopy of it, on the premises and have it available for our inspection. The purchase invoice must document, at least:

(i) Name of the vendor;

(ii) Name of the purchasing organization;

(iii) Date of purchase;

(iv) Number of receipts purchased; and

(v) The beginning and ending receipt number.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-385 Receipting of bingo income required.** Bingo licensees must account for all income from bingo games at the time they receive the income. Licensees must issue each player a receipt for the amount paid to play in each game or set of games at the time of payment. Players must keep this receipt to prove that they have properly purchased the number of cards they are playing.

(1) (~~Class A, B, and C~~) Licensees with gross gambling receipts of one hundred fifty thousand dollars or less in their previous license year, organizations conducting bingo under the provisions of RCW 9.46.0321, and bingo activities conducted at a qualified agricultural fair may use the receipting method for bingo income in WAC 230-07-125 or any of the methods for receipting bingo income required for (~~Class D or above~~) licensees with gross gambling receipts over one hundred fifty thousand dollars in their previous license year; and

(2) (~~Class D and above~~) Licensees with gross gambling receipts over one hundred fifty thousand dollars in their previous license year must use the receipting method for bingo income required for the bingo games they are offering:

(a) The disposable bingo card receipting method; or

(b) The cash register receipting method; or

(c) The electronically generated receipting method; or

(d) The ticket receipting method; or

(e) The combination receipting method.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-395 Cash register method of receipting for bingo income.** Bingo licensees may use a cash register to record bingo income if the cash registers:

(1) Have separate keys to record each type of sale; and

(2) Store and compute a total for each type of sale recorded and is capable of providing the total on request; and

(3) Retain in the memory unit all transactions recorded during a session, regardless of whether or not the cash register power source is interrupted; and

(4) Record all transactions, customer receipt numbers, and control totals on the internal tape retained in the cash register. The licensee must keep the internal tape, showing these transactions, as part of the daily bingo records; and

(5) Assign and imprint on the customer receipt and internal tape a minimum four-digit consecutive number for every sales transaction processed. Only cash register service personnel may reset this numbering system and the numbering system must not return to zero at the conclusion of any period of use or power interruption. If licensees receive written approval from us before use, they may use cash registers that do not meet these requirements but have adequate alternative control features; and

(6) ~~((For Class D and above))~~ Licensees(,) with gross gambling receipts over one hundred fifty thousand dollars in their previous license year, must imprint a minimum three-digit consecutive number on the customer receipt and internal tape to note each time transactions are totaled or when a set of transactions are totaled and closed. If licensees receive written approval from us before use, they may use cash registers that do not meet these requirements but have adequate alternative control features.

AMENDATORY SECTION (Amending WSR 07-21-116, filed 10/22/07, effective 1/1/08)

**WAC 230-10-420 Ticket method of receipting bingo income.** Bingo licensees may use tickets to document receipts of bingo income. Tickets must be:

(1) Manufactured by a commercial printer and imprinted with:

(a) At least four digit numbers in a consecutive series. ~~((Class F and above))~~ Licensees with gross gambling receipts over six hundred fifty thousand dollars in their previous license year must use tickets with numbers that do not repeat in at least 99,999 occurrences; and

(b) Each ticket on a roll must represent the same dollar value or amount of money; and

(c) ~~((Include))~~ The name of the licensee operating ((Class F and above)) bingo ((game)) with gross gambling receipts over six hundred fifty thousand dollars in their previous license year; and

(2) If used by ~~((Class F or above))~~ licensees with gross gambling receipts over six hundred fifty thousand dollars in their previous license year, purchased from a licensed distributor or manufacturer; and

(3) Issued consecutively from each roll, starting with the lowest numbered ticket; and

(4) Accounted for by the licensee. If purchased from a commercial business or licensed distributor, documentation must be on the sales invoice. This invoice, or a photocopy, shall be maintained on the premises and available for inspection. Document the following information on the sales invoice for each roll of tickets purchased:

(a) Name of distributor; and

(b) Name of purchasing licensee; and



- (c) Date of purchase; and
- (d) Number of rolls of tickets purchased; and
- (e) The color, dollar value, total number of tickets, and beginning ticket number for each roll; and
- (5) Recorded in the daily records in the format we require; and
- (6) Retained by the licensee as a part of the bingo daily records for those not issued as receipts and that bears a number falling below the highest numbered ticket issued during that session and not be used to receipt for any type of income; and
- (7) Not be the same color and imprinted with the same ticket number as any other ticket on the premises.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-425 Ticket method of bingo receipting for bingo income restrictions.** (1) All bingo licensees may use the ticket method of receipting bingo income for drawings and good neighbor prizes offered at their bingo games.

(2) (~~Class E and below~~) Licensees with gross gambling receipts of six hundred fifty thousand dollars or less in their previous license year may use the ticket method for games operated with hard cards and for bonus games.

(3) (~~Class F and above~~) Licensees with gross gambling receipts over six hundred fifty thousand dollars in their previous license year may use the ticket method for bonus games as a part of the combination receipting method.

AMENDATORY SECTION (Amending WSR 07-10-033, filed 4/24/07, effective 1/1/08)

**WAC 230-10-435 Combination receipting method of receipting bingo income.** (1) Bingo licensees may use a receipting method that combines cash register receipting with another approved method of receipting bingo income.

(2) (~~Class F and above~~) Licensees with gross gambling receipts over six hundred fifty thousand dollars in their previous license year must use combination receipting for income from sales of:

- (a) Disposable bingo card packets; and
- (b) Disposable bingo card sheets from a set of bingo cards divided into subgroups; and
- (c) Electronically generated bingo cards, if sales transactions and issuing of cards are not completed and documented at the same time; and
- (d) Bonus games.

AMENDATORY SECTION (Amending WSR 07-21-116, filed 10/22/07, effective 1/1/08)

**WAC 230-10-451 Recordkeeping for linked bingo prize games.** (1) ~~((Class A, B, or C))~~ All linked bingo licensees ~~((participating in linked bingo games))~~ must maintain all records required for ~~((Class D))~~ bingo licensees with gross gambling receipts over one hundred fifty thousand dollars in their previous license year for all their bingo operations; and

(2) For funds contributed to accrued linked bingo prizes, licensees must modify each bingo game daily record to include, at least:

(a) The amount of the contribution; and

(b) The amount of any consolation prize the licensee paid for a linked bingo prize game; and

(c) The name of the linked bingo prize provider to whom the contribution is made.